

MUIR VILLAGE COUNCIL

President

Douglas Hyland

President Pro-Tem

Tanda Kramer

Trustees

Jessica Anthony

Jason Herbstreith

Dan Parker

Duane Sherman

Laura Stewart

Treasurer

Jim Newman

Clerk

Susan Craft

DPW Employees

Lyndon Randall

Chris White

REGULAR MEETING

- I. **CALL TO ORDER:** The Muir Village Council met Wednesday, November 9, 2016. Meeting called to order at 7:00 PM by President Doug Hyland.
- II. **PLEDGE OF ALLEGIANCE:** The meeting was opened with the pledge of allegiance to the flag.
- III. **ROLL CALL AND ESTABLISHMENT OF QUORUM:** Roll was called and a quorum reported.
PRESENT: President Doug Hyland, Trustees: Tanda Kramer, Dan Parker, Duane Sherman, Laura Stewart.
ABSENT: Trustees: Jessica Anthony, Jason Herbstreith
VILLAGE PERSONNEL PRESENT: Clerk Susan Craft, Treasurer Jim Newman, Past Treasurer Connie Scheurer, DPW Superintendent Lyndon Randall
- IV. **APPROVAL OF AGENDA:** **BOARD ACTION:** Motion by Trustee Stewart, supported by Trustee Parker, to approve the agenda with the addition of Item 7. Appointment of Lyons Township Library Board Trustee.
MOTION CARRIED.
- V. **APPROVAL OF MINUTES:** **BOARD ACTION:** Motion by Trustee Kramer, supported by Trustee Sherman, to approve the minutes of the October 11, 2016 regular meeting, as presented.
MOTION CARRIED.
- VI. **APPROVAL OF ACCOUNT PAYABLE/BILLS:** **BOARD ACTION:** Motion by Trustee Parker, supported by Trustee Kramer to pay the bills in the amount of \$50,309.11 as presented.
MOTION CARRIED.
- VII. **TREASURER'S REPORT:** Treasurer, Jim Newman, presented the Treasurer's Report.
- VIII. **RECOGNITION OF GUESTS IN ATTENDANCE:** Junior Trumble, Ron Bennett, Gary Bennett, Juanita Hyland, Tom Ciganick
- IX. **PUBLIC COMMENTS :** None
- X. **BUSINESS TO DISCUSS:**
 1. **Remove Connie Scheurer from all bank accounts:**
BOARD ACTION: Motion by Trustee Stewart, supported by Trustee Kramer, to remove Connie Scheurer from all bank accounts effective immediately.
Roll Call Vote:
Ayes: Kramer, Parker, Sherman, Stewart, Hyland
Nays: none
Absent: Anthony, Herbstreith
Motion Carried
 2. **Family for Christmas from Twin Rivers:** The Village Office will be adopting a family from Twin Rivers School for the holidays. Interested people may donate or help with the shopping.
 3. **Old Water & Sewer Deposits on UB accounts:** Clerk Craft explained that there were outstanding deposits on the water and sewer utility accounts that belonged to renters in past years.

BOARD ACTION: Motion by Trustee Kramer, supported by Trustee Parker to refund the outstanding renter's deposits to the depositor's Water and Sewer accounts.

Roll Call Vote:

Ayes: Kramer, Parker, Sherman, Stewart, Hyland

Nays: none

Absent: Anthony, Herbstreith

Motion Carried

4. **Equipment Fund:** President Hyland indicated that staff is working on the fund.

5. **Notary Public:**

BOARD ACTION: Motion by Trustee Kramer, supported by Trustee Stewart to have Clerk Craft become a Notary.

Motion Carried

6. **Bridge Closeout:** Bridge Financial Statement presented by President Hyland. It was noted that \$5,000 from the DalMac Grant will be presented at the Ribbon Cutting. MDOT agreed to pay for the fencing that did not meet spec and said fencing has been tentatively sold which should result in a payback. President Hyland has been working with the Meijer Foundation Trails Committee and was informed that they are sending a \$65,000 check to help with the match. All present congratulated President Hyland on a job well done. A ribbon cutting was scheduled for November 30, 2016 at 10 AM.

7. **Appointment to the Lyons Township Library Board:**

BOARD ACTION: Motion by Trustee Stewart, supported by Trustee Kramer to appoint Ellen Trumble as the Muir representative to the Lyons Township District Library Board, term to start January 2017.

Motion Carried

XI. **TABLED ITEMS:**

1. **Personnel Policy:** Tabled until December 2016 meeting

XII. **DPW REPORT:** DPW Report presented by DPW Superintendent Randall

XIII. **CORRESPONDENCE:**

1. **Survey for MPSC regarding Uniform Video Services:** Survey to be filled out

XIV. **MEMBER COMMENTS:**

Anthony: absent

Herbstreith: absent

Kramer: none

Parker: none

Sherman: none

Stewart: none

Scheurer: Final meeting. She enjoyed working in the Village of Muir.

Craft: none

Newman: none

Randall: none

Hyland: Thank you to Tanda Kramer for her years of service with the village.

XV. **ADJOURNMENT:**

BOARD ACTION: Motion by Trustee Kramer, supported by Trustee Stewart to adjourn at 7:45 PM

Motion Carried

Meeting adjourned 7:45PM

Respectfully submitted by:
Susan Craft
Muir Village Clerk