

MUIR VILLAGE COUNCIL

President

Douglas Hyland

President Pro-Tem

Laura Stewart

Trustees

vacant

Jacob Garber

Derek Kacos

Brian Nelson

Ron Vander Werff

Treasurer

Jim Newman

Clerk

Susan Craft

DPW Employees

Jerrett Loomis

Dan Heckman

January 12, 2021 Regular Meeting

- I. **CALL TO ORDER:** The Muir Village Council met Tuesday, January 12, 2021. Regular meeting called to order at 7:00 pm. by President Doug Hyland.
- II. **PLEDGE OF ALLEGIANCE:** The meeting was opened with the pledge of allegiance to the flag.
- III. **ROLL CALL AND ESTABLISHMENT OF QUORUM:** Roll was called and a quorum reported.
PRESENT: President Doug Hyland, Trustees: Jacob Garber, Derek Kacos, Brian Nelson, Ron VanderWerff, Laura Stewart
ABSENT: none
VILLAGE PERSONNEL PRESENT: Clerk Susan Craft, Treasurer Jim Newman, DPW Jerrett Loomis
- IV. **APPROVAL OF AGENDA:** **BOARD ACTION:** Motion by Trustee Stewart, supported by Trustee VanderWerff, to approve the agenda.
MOTION CARRIED
- V. **GUEST SPEAKER:** none
- VI. **Approval of Meeting Dates and Office closures for 2021, Appointment of President Pro-Tem**
BOARD ACTION: Motion by Trustee Stewart, supported by Trustee Garber to approve the Meeting Dates and Office Closures for 2021.
MOTION CARRIED
BOARD ACTION: Motion by Trustee VanderWerff supported by Trustee Nelson to approve Trustee Stewart's appointment as President Pro-Tem for the 2021-2022 term.
MOTION CARRIED
- VII. **APPROVAL OF MINUTES:** **BOARD ACTION:** Motion by Trustee Stewart, supported by Trustee VanderWerff, to approve the minutes of the November 10, 2020 regular meeting.
MOTION CARRIED.
- VIII. **APPROVAL OF ACCOUNT PAYABLE/BILLS:** **BOARD ACTION:** Motion by Trustee Stewart, supported by Trustee VanderWerff to approve the bills from November 2020 to January 2021 in the amount of \$97,496.63.
MOTION CARRIED.
- IX. **TREASURER'S REPORT:** There are three CD's up for renewal in March. Hopefully the market will be better. Auditor gave Muir the highest opinion and a clean audit.
BOARD ACTION: Motion by Trustee Garber, supported by Trustee Kacos to accept the Audit 2019-2020 as presented.
MOTION CARRIED
- X. **RECOGNITION OF GUESTS IN ATTENDANCE:** Ron Bennett, Gary Bennett, Brent Piselli

XI. PUBLIC COMMENTS: none

XII. COMMITTEE REPORTS:

1. **Street/Water/Sewer Committee:** none

2. **Cemetery Committee:** none

3. **Fire & Safety Committee:** Trustee VanderWerff would like a report from the Fire Department with a summary of the year's activity and requests. Letter to be sent to the Township

4. **Finance/Personnel Committee:**

i. **MERS Addendum: BOARD ACTION:** Motion by Trustee Kacos, supported by Trustee Stewart to approve the MERS Addendum outlining the Defined Contribution Plan.

Roll Call Vote:

Ayes: Trustees VanderWerff, Garber, Nelson, Kacos, Stewart, President Hyland

Nays: none

Absent: none

MOTION CARRIED

ii. **Mid Year Budget Amendments: BOARD ACTION:** Motion by Trustee Stewart, supported by Trustee VanderWerff to approve the mid-year budget amendments as proposed for 2020-2021.

Roll Call Vote:

Ayes: Trustees Garber, Nelson, Kacos, Stewart, VanderWerff, President Hyland

Nays: none

Absent: none

MOTION CARRIED

iii. **Building Sale Update:** A reduction in the sale price was agreed by council because asbestos was found in the building inspection. The company is waiting for Step 3 of the State Licensing process before closing. The closing was delayed until January 31, 2021 with an agreed upon \$3,000 of non-refundable deposit being added to the agreement. **BOARD ACTION:** Motion by Trustee Nelson, supported by Trustee Stewart to reduce the sale price to \$125,000 due to asbestos, with \$3,000 being a non-refundable deposit, closing by January 31, 2021..

Roll Call Vote:

Ayes: Trustees Nelson, Kacos, Stewart, VanderWerff, Garber, President Hyland

Nays: none

Absent: none

MOTION CARRIED

5. **Ordinance Committee:** Discussion was held about two properties on Arthurburg that continue to add trash to their yards despite tickets and letters. President Hyland to contact the Health Department. Clerk instructed to send out a third violation letter. Discussion on Vacant Building Ordinance under Tabled.

6. **Parks & Recreation Committee:** none

XII. BUSINESS TO DISCUSS:

1. **Building Remodel Quotes:** Several quotes have been received for HVAC, electric, and building materials for redoing the back room of the office. When 228 E Superior closes then council wishes quotes emailed for decisions.

2. **Granger Contract ends 8/31/2021:** Council is happy with Granger and wants to start negotiating a new contract soon.

3. **Snow plow contracts with Post Office and Fred Haight:** Wait until next year to engage in new contracts. Use last year's contract for this year.

4. **Engineering Contract for USDA project:** Reviewed by the lawyer with no changes. **BOARD ACTION:** Motion by Trustee Kacos, supported by Trustee VanderWerff for approval of the engineering agreement for Village of Muir Water System Improvements identified as USDA RD Water Main Related Engineering Services.

Roll Call Vote:

Ayes: Trustees Kacos, Stewart, VanderWerff, Garber, Nelson, President Hyland

Nays: none

Absent: none

XIII. TABLED ITEMS:

1. **Proposed Animal Ordinance:** Still having issues with unleashed dogs and dog waste. President Hyland talked to Animal Control and asked if Animal Control would be the ticketing agent for the village. Animal Control is working with Lake Odessa in a similar contract and will contact the village when they have an agreement.
2. **Proposed Vacant Building Ordinance:** Trustee Kacos was in contact with a code enforcer from Grand Rapids who may be interested in being the village's agent. More information was to be gathered after a discussion on what constituted a vacant building.

XIV. DPW REPORT: as written. Truck should be here within a week. Discussion of a 2" water meter installed at a residential address. Meter needs to be replaced and the cost is 3.5 times more than a residential meter. Council asked that a letter be sent to the owner stating that if they wanted to keep a 2" meter they would have to pay the difference otherwise a regular residential meter will be installed. There was some discussion as to why that size was put in originally, someone thought there was a building fire sprinkler system. That brought up the secondary issue of cross connection prevention. A letter will be sent.

XV. CORRESPONDENCE:

1. **Michigan Unemployment:** Fees for a part time employee from two years ago were credited to the village account.

XVI. MEMBER COMMENTS:

Garber: asked about USDA

Nelson: none

Kacos: asked about the UIA

Stewart: Congratulations to Jerrett on his water S4/D4 licenses and to office staff on a successful audit

VanderWerff: none

Craft: none

Newman: none

Hyland: Drainage bill for the CIS trail was submitted to Meijer Foundation. DPW Heckman was COVID positive and will be back at work Monday after self-quarantine. Would like a brochure for the cemetery to solicit donations for cemetery maintenance.

Loomis: none

XVII. ADJOURNMENT:

BOARD ACTION: Motion by Trustee Stewart supported by Trustee Kacos to adjourn at 8:26 PM

MOTION CARRIED

Meeting adjourned 8:26 PM

Respectfully submitted by: Susan Craft Muir Village Clerk