

MUIR VILLAGE COUNCIL

President

Douglas Hyland

President Pro-Tem

Trustees

Jessica Anthony
Jason Herbstreith
Dan Parker
Laura Stewart

Treasurer

Jim Newman

Clerk

Susan Craft

DPW Employees

Lyndon Randall
Chris White

December 13, 2016 REGULAR MEETING

- I. **CALL TO ORDER:** The Muir Village Council met Tuesday, December 13, 2016. Meeting called to order at 7:08 PM by President Doug Hyland.
- II. **PLEDGE OF ALLEGIANCE:** The meeting was opened with the pledge of allegiance to the flag.
- III. **ROLL CALL AND ESTABLISHMENT OF QUORUM:** Roll was called and a quorum reported.
PRESENT: President Doug Hyland, Trustees: Jessica Anthony, Jason Herbstreith Laura Stewart.
ABSENT: Trustees: Dan Parker
VILLAGE PERSONNEL PRESENT: Clerk Susan Craft, Treasurer Jim Newman, DPW Superintendent Lyndon Randall
- IV. **APPROVAL OF AGENDA:** **BOARD ACTION:** Motion by Trustee Stewart, supported by Trustee Anthony, to approve the agenda.
MOTION CARRIED.
- V. **APPROVAL OF MINUTES:** **BOARD ACTION:** Motion by Trustee Stewart, supported by Trustee Anthony, to approve the minutes of the November 9, 2016 regular meeting, as presented.
MOTION CARRIED.
- VI. **APPROVAL OF ACCOUNT PAYABLE/BILLS:** **BOARD ACTION:** Motion by Trustee Stewart, supported by Trustee Anthony to pay the bills as presented.
MOTION CARRIED.
- VII. **TREASURER'S REPORT:** Treasurer, Jim Newman, presented the Treasurer's Report.
- VIII. **RECOGNITION OF GUESTS IN ATTENDANCE:** Junior Trumble, Ron Bennett, Gary Bennett, Peter Woldman, Gabridge & Company, Jason Washler, Prein & Newhof

Peter Woldman from Gabridge & Company presented the 2015-16 Village of Muir Audit.
Jason Washler from Prein & Newhof presented President Hyland with a framed picture of the bridge project and thanked the Village team for a job well done.
- IX. **PUBLIC COMMENTS :** None
- X. **BUSINESS TO DISCUSS:**
 1. **Remove Jacklyn Laske from Michigan One accounts:**
BOARD ACTION: Motion by Trustee Anthony, supported by Trustee Herbstreith, to remove Jacklyn Laske from Michigan One accounts and all other bank accounts effective immediately.
Roll Call Vote:
Ayes: Anthony, Herbstreith, Stewart, Hyland
Nays: none
Absent: Parker
Motion Carried

XI. TABLED ITEMS:

1. Personnel Policy:

BOARD ACTION: Motion by Trustee Stewart, supported by Trustee Herbstreith to institute the New Employee Handbook as presented, effective January 1, 2017.

Roll Call Vote:

Ayes: Herbstreith, Stewart, Anthony, Hyland

Nays: none

Absent: Parker

Motion Carried

XII. DPW REPORT: DPW Report presented by DPW Superintendent Randall

XIII. CORRESPONDENCE:

1. Resignation email from Tanda Kramer:

BOARD ACTION: Motion by Trustee Stewart, supported by Trustee Herbstreith to accept the resignation of Tanda Kramer from the Village of Muir Trustee position.

Roll Call Vote:

Ayes: Stewart, Herbstreith, Anthony, Hyland

Nays: none

Absent: Parker

Motion Carried

XIV. MEMBER COMMENTS:

Anthony: none

Herbstreith: Thank you to Doug Hyland for his hard work on the bridge project

Parker: absent

Stewart: Thank you to those who helped with the Christmas for the adopted family from Twin Rivers.

Craft: none

Newman: none

Randall: none

Hyland: Noted that there was great attendance from many dignitaries and residents at the bridge ribbon cutting in November.

XV. ADJOURNMENT:

BOARD ACTION: Motion by Trustee Stewart, supported by Trustee Anthony to adjourn at 7:45 PM

Motion Carried

Meeting adjourned 7:45PM

Respectfully submitted by:

Susan Craft

Muir Village Clerk