

MUIR VILLAGE COUNCIL

President

Douglas Hyland

President Pro-Tem

Laura Stewart

Trustees

Jessica Anthony

Jeremy Cameron

Jason Herbstreith

Derek Kacos

Dan Parker

Treasurer

Jim Newman

Clerk

Susan Craft

DPW Employees

Lyndon Randall

Dylan Erridge

August 15, 2017 REGULAR MEETING

- I. **CALL TO ORDER:** The Muir Village Council met Tuesday, August 15, 2017. Meeting called to order at 7:00 PM by President Doug Hyland.
- II. **PLEDGE OF ALLEGIANCE:** The meeting was opened with the pledge of allegiance to the flag.
- III. **ROLL CALL AND ESTABLISHMENT OF QUORUM:** Roll was called and a quorum reported.
PRESENT: President Doug Hyland, Trustees: Jessica Anthony, Jason Herbstreith, Derek Kacos, Dan Parker, Laura Stewart
ABSENT: none

VILLAGE PERSONNEL PRESENT: Clerk Susan Craft, Treasurer Jim Newman, DPW Lyndon Randall
- IV. **APPROVAL OF AGENDA:** **BOARD ACTION:** Motion by Trustee Parker, supported by Trustee Anthony, to approve the agenda with the correction of the date to August 15, 2017.
MOTION CARRIED.
- V. **APPROVAL OF MINUTES:** **BOARD ACTION:** Motion by Trustee Stewart, supported by Trustee Parker, to approve the minutes of the July 11, 2017 regular meeting, and August 8, 2017 meeting with no quorum as presented.
MOTION CARRIED.
- VI. **APPROVAL OF ACCOUNT PAYABLE/BILLS:** **BOARD ACTION:** Motion by Trustee Parker, supported by Trustee Anthony to approve the bills and Accounts Payable in amount of \$59,865.05.
MOTION CARRIED.
- VII. **TREASURER'S REPORT:** Treasurer, Jim Newman, presented the Treasurer's Report. Council approved the reporting format change proposed by Newman. Information was given on changes to Independent Bank accounts regarding interest and fees.
- VIII. **RECOGNITION OF GUESTS IN ATTENDANCE:** JR Trumble, Gary Bennett, Ron Bennett, Jeremy Cameron
- IX. **PUBLIC COMMENTS :** none
- X. **BUSINESS TO DISCUSS:**
 1. **Sid's Floral bid for garland:**
BOARD ACTION: Motion by Trustee Anthony, supported by Trustee Kacos to enter in to a three year contract for bridge garland at \$178.40 per year for three years.
MOTION CARRIED
 2. **Ionia County Tax Sale properties utility bills:** Information was given on the potential of not being able to collect January, February, and March utility bills from the two properties up for Ionia County tax sale.

3. **Michigan Municipal League letter:** No council person is able to attend the conference to be a voting delegate.
4. **Ordinance Violations:** The Ordinance Committee will be making an inspection after the thirty day mark to check on compliance.
5. **Additional tree on Rick White's bill:**
BOARD ACTION: Motion by Trustee Stewart, supported by Trustee Parker to approve the additional tree removal in the amount of \$1,200 to be payable to Rick White.
MOTION CARRIED
6. **DPW Boot allowance:**
BOARD ACTION: Motion by Trustee Parker, supported by Trustee Anthony to approve the \$127.19 boot expense for Dylan Erridge's safety boots with the stipulation that the Personnel Policy amount of \$100 per person per year is adhered to from this time forward.
MOTION CARRIED

XI. **TABLED ITEMS:** Open Council Seat

BOARD ACTION: Motion by Trustee Stewart, supported by Trustee Parker to appoint Jeremy Cameron to the open seat left by the resignation of Tom Ciganick.

ROLL CALL VOTE:

Aye: Trustee Anthony, Trustee Herbstreith, Trustee Kacos, Trustee Parker, Trustee Stewart, President Hyland

Nay: none

Absent: none

MOTION CARRIED

XII. **DPW REPORT:** DPW Report as written.

1. **Generator Bid for the Lift Station:** Tabled until the September meeting
2. **BOARD ACTION:** Motion by Trustee Parker, supported by Trustee Kacos to switch from Bridgeway Power to PM Technologies for generator preventative maintenance.
MOTION CARRIED
3. **Line Striping:** Discussion was held regarding the proposed striping of downtown and Ionia St.
BOARD ACTION: Motion by Trustee Stewart, supported by Trustee Parker to approve the quote for line striping in the amount of \$2,902.60.
ROLL CALL VOTE:
Aye: Trustee Herbstreith, Trustee Kacos, Trustee Parker, Trustee Stewart, Trustee Anthony, President Hyland
Nay: none
Absent: none
MOTION CARRIED
4. **Street Bid for Crush and Shape:** Discussion was held regarding the work on Railroad St.
BOARD ACTION: Motion Trustee Herbstreith, supported by Trustee Stewart to accept the proposal from MPM Paving & Materials in the amount of \$56,676.00 for crush and shape and new asphalt for Railroad St.
ROLL CALL VOTE:
Aye: Trustee Kacos, Trustee Stewart, Trustee Anthony, Trustee Herbstreith, President Hyland
Abstain: Trustee Parker
Nay: none
Absent: none
MOTION CARRIED
5. **Bridge Inspection:**
BOARD ACTION: Motion by Trustee Parker, supported by Trustee Anthony to accept the proposal by OHM Advisors for the 2017 Bridge Inspection in the amount of \$600.
MOTION CARRIED

XIII. **CORRESPONDENCE:** none

XIV. **MEMBER COMMENTS:**

Anthony: none

Herbstreith: none

Kacos: none

Parker: none

Stewart: none

Craft: Auditors were here last week. Closing entries were done by staff ahead of time this year.

Newman: none

Randall: none

Hyland: Motion to go in to Executive Session by Trustee Parker, supported by Trustee Stewart. Motion Carried.

Motion Trustee Parker, supported by Trustee Stewart to adjourn back to regular meeting. Motion Carried.

XV. **ADJOURNMENT:**

BOARD ACTION: Motion by Trustee Parker, supported by Trustee Stewart to adjourn at 8:40 PM

Motion Carried

Meeting adjourned 8:40 PM

Respectfully submitted by:

Susan Craft

Muir Village Clerk