

MUIR VILLAGE COUNCIL

President

Douglas Hyland

President Pro-Tem

Laura Stewart

Trustees

Jessica Anthony

Jeremy Cameron

Jason Herbstreith

Derek Kacos

Dan Parker

Treasurer

Jim Newman

Clerk

Susan Craft

DPW Employees

Lyndon Randall

September 11, 2018 Regular Meeting

- I. **CALL TO ORDER:** The Muir Village Council met Tuesday, September 11, 2018. Regular meeting called to order at 7:00 pm. by President Doug Hyland.
- II. **PLEDGE OF ALLEGIANCE:** The meeting was opened with the pledge of allegiance to the flag.
- III. **ROLL CALL AND ESTABLISHMENT OF QUORUM:** Roll was called and a quorum reported.
PRESENT: President Doug Hyland, Trustees: Jessica Anthony, Jeremy Cameron, Jason Herbstreith, Derek Kacos, Dan Parker, Laura Stewart
ABSENT: none
VILLAGE PERSONNEL PRESENT: Clerk Susan Craft, Treasurer Jim Newman
- IV. **APPROVAL OF AGENDA:** **BOARD ACTION:** Motion by Trustee Parker, supported by Trustee Stewart, to approve the agenda with the change in order of Committee Reports to move Personnel to Item 5 and Ordinance to Item 7.
MOTION CARRIED
- V. **APPROVAL OF MINUTES:** **BOARD ACTION:** Motion by Trustee Kacos, supported by Trustee Cameron, to approve the minutes of the August 14, 2018 regular meeting.
MOTION CARRIED.
- VI. **APPROVAL OF ACCOUNT PAYABLE/BILLS:** **BOARD ACTION:** Motion by Trustee Stewart, supported by Trustee Parker to approve the Disbursements and Accounts Payable in amount of \$30,886.67.
MOTION CARRIED.
- VII. **TREASURER'S REPORT:** as written supplemented with information on tax activity.
- VIII. **RECOGNITION OF GUESTS IN ATTENDANCE:** Ron Bennett, Gary Bennett
- IX. **PUBLIC COMMENTS:** Ron Bennett asked about a NO OUTLET sign on Water Street as it is a dead-end road but cars are driving through the grass and over the sidewalk to exit on Prairie St.
- X. **COMMITTEE REPORTS:**
 1. **Street Committee:** Trees need to be removed. Table until prices are available
 2. **Cemetery Committee:** Perpetual Care check for principal was received from Ionia County in the amount of \$22,220.00.
BOARD ACTION: Motion by Trustee Kacos, supported by Trustee Parker to have Treasurer Newman gain more interest on \$20,000 of the proceeds from Perpetual Care.
MOTION CARRIED
 3. **Fire & Safety Committee:** none
 4. **Finance Committee:** Auditors finished their field work
 5. **Personnel Committee:** DPW Helper position- Interviews were held and Cody Cooper received an offer of employment. He will start at Step 2 \$12.50/hr as he is familiar with many pieces of DPW equipment. He will come in Wednesday to fill out paperwork and will start work Monday, September 17, 2018.
BOARD ACTION: Motion by Trustee Parker, supported by Trustee Stewart to increase the clerk and treasurer to Step 5 on the pay scale effective with the pay period beginning 9/14/2018.

Roll Call Vote:

Ayes: Trustees Anthony, Cameron, Herbstreith, Kacos, Parker, Stewart and President Hyland

Nays: none

Absent: none

MOTION CARRIED

BOARD ACTION: Motion by Trustee Kacos, supported by Trustee Cameron to have Jim Newman mow anytime DPW is behind in their work.

MOTION CARRIED

6. **Parks & Recreation Committee:** MUIR letters in place in Railroad Park
7. **Ordinance Committee:** 30 violations, campers being used as residences, two work orders for mowing. Discussion on unlicensed vehicles in town. Discussion on restrictions of manufactured homes as to age and foundation. Trustee Kacos to work on ordinance for building structures.
8. **Water & Sewer Committee:** Water Festival at Twin Rivers on September 25, 2018 at 1 PM. Help will be needed. Trustee Stewart and her sisters have offered to label water bottles for the school, Wednesday September 19th.

- XI. **BUSINESS TO DISCUSS:** Repairs to Village office exterior walls. **BOARD ACTION:** Motion by Trustee Parker, supported by Trustee Herbstreith to accept the bid of \$7,500 from Kobera Enterprises to replace the rotted wood on the east and west sides of the building with treated wood and replace the vinyl siding with steel on the east side and up three feet on the west side. Trustee Kacos is to be consulted as to color and aesthetics.

Roll Call Vote:

Ayes: Trustees Cameron, Herbstreith, Kacos, Parker, Stewart, Anthony, President Hyland

Nays: none

Absent: none

MOTION CARRIED

Newsletter is to go out in the mail with the next billing. Deadline for submissions is September 21, 2018

XII. **TABLED ITEMS:**

1. Generator for Lift Station- Tabled
2. Low/Mod Income Survey – still in process
3. Grant status – still waiting
4. Speed sign- MDOT and MSP still have not responded with their determination on the speed study and sign

- XIII. **DPW REPORT:** In the absence of Superintendent Randall a written DPW Report was submitted. Discussion suggested DPW to do their own sidewalk work. Hot patch needed on East St and Center St.

BOARD ACTION: Motion by Trustee Parker, supported by Trustee Stewart to change the DPW Fuel Log to include equipment hour meter or odometer readings. Reports to be submitted monthly to council on fuel use.

MOTION CARRIED

XIV. **CORRESPONDENCE:**

1. **West Michigan Trails:** Meeting on September 27, 2018. President Hyland attending and invited anyone else to go as well but must RSVP by September 12th.

XV. **MEMBER COMMENTS:**

Anthony: none

Cameron: Asked about chloride for alleys next year. It was suggested that millings may be available to apply to the alleys

Herbstreith: absent

Kacos: Hog Roast/Car Show on October 6th- need volunteers

Parker: none

Stewart: Asked about new lawyer. Discussion on how to fill position.

Craft: Thank you to council for Step Raise and support

Newman: Thank you to council for Step Raise and support

Randall: absent

Hyland: Twin Rivers has a Reaching Higher mentor class for Grade 5. This year with two classes there will be a morning and an afternoon session. Volunteer mentors are needed. Trustee Kacos indicated interest in the afternoon session.

Bike Tour will be happening Saturday, September 15, 2018. Volunteers needed to man the snack station at Railroad Park. Fred Haight is donating Gatorade, Trustee Herbstreith donated breakfast bars, President Hyland donated water and donuts, Trustee Stewart is donating fruit.

Put Trunk or Treat message on the utility bills this month. Looking for someone to photograph the kids with the fire truck.

XVI. ADJOURNMENT:

BOARD ACTION: Motion by Trustee Parker, supported by Trustee Cameron to adjourn at 8:10 PM

Motion Carried

Meeting adjourned 8:10 PM

Respectfully submitted by:
Susan Craft Muir Village Clerk