

# MUIR VILLAGE COUNCIL

## President

Douglas Hyland

## President Pro-Tem

Laura Stewart

## Trustees

Jessica Anthony

Jeremy Cameron

Jason Herbstreith

Derek Kacos

Dan Parker

## Treasurer

Jim Newman

## Clerk

Susan Craft

## DPW Employees

Lyndon Randall

Dylan Erridge

## June 12, 2018 Public Hearing June 12, 2018 Regular Meeting

- I. **CALL TO ORDER:** Public Hearing The Muir Village Council met Tuesday, June 12, 2018. Public Hearing called to order at 6:45 pm. by President Doug Hyland.
- II. **PLEDGE OF ALLEGIANCE:** The Hearing was opened with the pledge of allegiance to the flag.
- III. **ROLL CALL AND ESTABLISHMENT OF QUORUM:** Roll was called and a quorum reported.  
**PRESENT:** President Doug Hyland, Trustees: Jeremy Cameron, Jason Herbstreith, Derek Kacos, Dan Parker, Laura Stewart  
**ABSENT:** Jessica Anthony  
**VILLAGE PERSONNEL PRESENT:** Clerk Susan Craft, Treasurer Jim Newman, DPW Supt. Lyndon Randall  
  
The Public Hearing was opened for public comment. No comments were received. **BOARD ACTION:** Motion by Trustee Parker, supported by Trustee Stewart to close the Public Hearing at 6:57 pm.  
**MOTION CARRIED**
- I. **CALL TO ORDER:** The Muir Village Council met Tuesday, June 12, 2018. Regular meeting called to order at 7:00 pm. by President Doug Hyland.
- II. **PLEDGE OF ALLEGIANCE:** The meeting was opened with the pledge of allegiance to the flag.
- III. **ROLL CALL AND ESTABLISHMENT OF QUORUM:** Roll was called and a quorum reported.  
**PRESENT:** President Doug Hyland, Trustees: Jeremy Cameron, Jason Herbstreith, Derek Kacos, Dan Parker, Laura Stewart  
**ABSENT:** Jessica Anthony  
**VILLAGE PERSONNEL PRESENT:** Clerk Susan Craft, Treasurer Jim Newman, DPW Supt. Lyndon Randall
- IV. **APPROVAL OF AGENDA:** **BOARD ACTION:** Motion by Trustee Parker, supported by Trustee Kacos, to approve the agenda.  
**MOTION CARRIED**
- V. **APPROVAL OF MINUTES:** **BOARD ACTION:** Motion by Trustee Kacos, supported by Trustee Cameron, to approve the minutes of the May 8, 2018 regular meeting and May 11, 2018 Personnel Committee meeting.  
**MOTION CARRIED.**
- VI. **APPROVAL OF ACCOUNT PAYABLE/BILLS:** **BOARD ACTION:** Motion by Trustee Stewart, supported by Trustee Herbstreith to approve the Disbursements and Accounts Payable in amount of \$29,343.24.  
**MOTION CARRIED.**
- VII. **TREASURER'S REPORT:** as written
- VIII. **RECOGNITION OF GUESTS IN ATTENDANCE:** Junior Trumble, Ron Bennett, Gary Bennett, Gordon Bernstein
- IX. **PUBLIC COMMENTS:** None

**X. COMMITTEE REPORTS:**

**1. Street Committee:**

- i. **New Street Light Resolution: BOARD ACTION:** Motion by Trustee Parker, supported by Trustee Kacos to approve the addition of 5 LED streetlights for \$1,560 and update the Resolution authorizing Consumers Energy to make changes to the Standard Lighting Contract between Consumers Energy Company and the Village of Muir.

**Roll Call Vote:**

**Ayes: Trustees:** Cameron, Herbstreith, Kacos, Parker, Stewart and President Hyland

**Nays:** none

**Absent:** Trustee Anthony

**MOTION CARRIED**

- ii. **Liberty and Ionia St. trees: BOARD ACTION:** Motion by Trustee Cameron, supported by Trustee Herbstreith to approve Rick White's bid to cut down trees before July 1, 2018, at 549 Liberty, 327 Liberty and Liberty and Railroad, including stump grinding, for a cost of \$1,625 and Consumers Energy to cut down a tree at 331 Ionia St., for a cost of \$900.

**MOTION CARRIED**

- iii. **Liberty St. culvert: BOARD ACTION:** Motion by Trustee Parker, supported by Trustee Kacos to approve the bid not to exceed \$2400 from Triple J Excavating for replacement of a culvert on Liberty St.

**MOTION CARRIED**

**2. Cemetery Committee:** nothing

**2. Fire & Safety Committee:** nothing

**3. Finance Committee:**

**i. Budget and Amended Budget, CIP Plan:**

**BOARD ACTION:** Motion by Trustee Stewart, supported by Trustee Kacos to adopt the Village of Muir 2018-2019 General Appropriations Act, Resolution No. 180002 including the proposed budget for 2018-19 by Composite Total Estimated Revenues of \$757,183, Total Estimated Expenditures of \$775,393 and the Property Tax Millage to be levied for 2018.

**Roll Call Vote:**

**Ayes: Trustees:** Herbstreith, Kacos, Parker, Stewart, Cameron, and President Hyland

**Nays:** none

**Absent:** Trustee Anthony

**BOARD ACTION:** Motion by Trustee Stewart, supported by Trustee Kacos to adopt the Village of Muir 2017-2018 Amended Budget, Resolution No. 180003, in composite Total Revenues of \$691,682 and Total Expenditures of \$677,259

**Roll Call Vote:**

**Ayes: Trustees:** Kacos, Parker, Stewart, Cameron, Herbstreith, and President Hyland

**Nays:** none

**Absent:** Trustee Anthony

**BOARD ACTION:** Motion by Trustee Stewart, supported by Trustee Parker to adopt the 2018-19 through 2023/2024 Capital Improvement Plan

**Roll Call Vote:**

**Ayes: Trustees:** Parker, Stewart, Cameron, Herbstreith, Kacos and President Hyland

**Nays:** none

**Absent:** Trustee Anthony

**BOARD ACTION:** Motion by Trustee Stewart, supported by Trustee Cameron to adopt the 2011 Public Act 152 Publicly Funded Health Insurance Contribution Act with the Exemption option.

**Roll Call Vote:**

**Ayes: Trustees:** Stewart, Cameron, Herbstreith, Kacos, Parker and President Hyland

**Nays:** none

**Absent:** Trustee Anthony

**4. Ordinance Committee:** Tickets were issued for past violations. A new ticketing procedure amendment will be forthcoming.

5. **Parks & Recreation Committee:** DNR Passport Grant Committee visited the Railroad Park site June 4, 2018

6. **Personnel Committee:**

- i. **May 11, 2018 Committee Meeting Recommendation:** Trustee Parker reported on the Personnel Committee meeting May 11, 2108. The Health Insurance premium went up 3.22% and committee decided that the employer/employee split of 80/20 would remain the same. Payroll will be done biweekly starting in the new fiscal year. A Village Supervisor position is proposed at 8 hours per week split over Tuesdays and Thursdays. Position will consist of DPW and Office paperwork, scheduling, project completions and other tasks to be determined. No water or sewer licenses will be required of the position. Personnel Committee to work on a complete job description after adoption of the proposed Village Supervisor position. Discussion was held regarding the addition of an 8 hour Village Supervisor position for the upcoming fiscal year.

**BOARD ACTION:** Motion by Trustee Kacos, supported by Trustee Stewart to create the position of Village Supervisor for 8 hours per week and award the position to Susan Craft, Clerk, with a premium of \$3.00 per hour for the 8 hours in addition to her regular Clerk hourly rate, starting 7/1/2018.

**Roll Call Vote:**

**Ayes:** Trustees: Kacos, Parker, Stewart and President Hyland

**Nays:** Trustees: Cameron, Herbstreith

**Absent:** Trustee Anthony

**MOTION CARRIED**

8. **Water & Sewer Committee:** nothing

XI. **BUSINESS TO DISCUSS:** A discussion was held regarding spraying for mosquitoes by the Village of Muir. Trustee Kacos to get more information on a safety plan, and public input. Tabled until next month.

XII. **TABLED ITEMS:**

1. Generator for Lift Station- Tabled
2. Low/Mod Income Survey – still in process
3. Grant status – Muir was not one of the CGAP grant awardees.

XIII. **DPW REPORT:** as written with the addition of a Corrpro bid for repairs. **BOARD ACTION:** Motion by Trustee Kacos, supported by Trustee Herbstreith to approve the bid by Corrpro Inc in the amount of \$3,500 to repair the cathodic protection in the water tower.

**MOTION CARRIED**

XIV. **CORRESPONDENCE:**

1. **MDEQ PFAS letter:** The State of Michigan will be paying for and taking samples from municipal supplies to test for PFAS
2. **Council Election Forms:** Election forms were handed out to the five candidates whose positions will be elected at the November 2018 election.

XV. **MEMBER COMMENTS:**

**Anthony:** absent

**Cameron:** none

**Herbstreith:** none

**Kacos:** none

**Parker:** none

**Stewart:** Speed sign status, ordinance violations for grass, thank you notes to Feehans and Randalls

**Craft:** none

**Newman:** none

**Randall:** none

**Erridge:** absent

**Hyland:** \$500 donated for a memory plaque for the cemetery mass grave of the 1873 train wreck victims.

XVI. **ADJOURNMENT:**

**BOARD ACTION:** Motion by Trustee Stewart, supported by Trustee Parker to adjourn at 8:38 PM

**Motion Carried**

Meeting adjourned 8:38 PM

Respectfully submitted by:  
Susan Craft Muir Village Clerk