

# MUIR VILLAGE COUNCIL

## President

Douglas Hyland

## President Pro-Tem

Laura Stewart

## Trustees

Jessica Anthony

Jeremy Cameron

Derek Kacos

Dan Parker

Ron VanderWerff

## Treasurer

Jim Newman

## Clerk

Susan Craft

## DPW Employees

Jerrett Loomis

James Paulin

## February 4, 2020 Regular Meeting

- I. **CALL TO ORDER:** The Muir Village Council met Tuesday, February 4, 2020. Regular meeting called to order at 7:00 pm. by President Doug Hyland.
- II. **PLEDGE OF ALLEGIANCE:** The meeting was opened with the pledge of allegiance to the flag.
- III. **ROLL CALL AND ESTABLISHMENT OF QUORUM:** Roll was called and a quorum reported.  
**PRESENT:** President Doug Hyland, Trustees: Jeremy Cameron, Derek Kacos, Laura Stewart, Ron VanderWerff  
**ABSENT:** Jessica Anthony, Dan Parker  
**VILLAGE PERSONNEL PRESENT:** Clerk Susan Craft
- IV. **APPROVAL OF AGENDA:** **BOARD ACTION:** Motion by Trustee Kacos, supported by Trustee Stewart, to approve the agenda.  
**MOTION CARRIED**
- V. **GUEST SPEAKER:** Jon Moxey, Fleis and Vandenbrink- CDGB Grant Application Resolution  
**BOARD ACTION:**  
**RESOLUTION AUTHORIZING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR THE VILLAGE OF MUIR WATER SYSTEM IMPROVEMENTS**

***WHEREAS, the Michigan Strategic Fund has invited Units of General Local Government to apply for its CDBG-Infrastructure and Resiliency (CDBG-IR) Competitive Funding Round; and***

***WHEREAS, the Village of Muir desires to request \$1,275,000 in CDBG funds to replace approximately 6,500 feet of aging water main within the following areas: Prospect Street, Garden Street, Cliff Street, Superior Street and Plains Street; and***

***WHEREAS, the Village of Muir commits local funds from its General Fund, Water Fund and Act 51 Revenues in the amount of \$425,000; and***

***WHEREAS, the proposed project is consistent with the local Community Development Plan as described in the Application; and***

***WHEREAS, the proposed project will benefit all residents of the project area and 58.96 percent of the residents of the Village of Muir are low and moderate income persons as determined by census data provided by the U.S. Department of Housing and Urban Development and***

***WHEREAS, local funds and any other funds to be invested in the project have not been obligated/incurred and will not be obligated/incurred prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to obligate/incur costs from the Michigan Economic Development Corporation.***

***NOW, THEREFORE, BE IT RESOLVED that the Village of Muir hereby designates the President of the Village of Muir as the Environmental Review Certifying Officer, the person authorized to certify the Michigan CDBG Application,***

*the person authorized to sign the Grant Agreement and payment requests, and the person authorized to execute any additional documents required to carry out and complete the grant.*

*The foregoing resolution was offered by Trustee Derek Kacos, supported by Trustee Laura Stewart*

**Roll Call Vote:**

**Yea:** Trustees Cameron, VanderWerff, Kacos, Stewart, President Hyland

**Nay:** none

**Absent:** Trustees Anthony, Parker

**RESOLUTION PASSED**

- VI. APPROVAL OF MINUTES: BOARD ACTION:** Motion by Trustee Stewart, supported by Trustee Kacos, to approve the minutes of the January 14, 2020 regular meeting.  
**MOTION CARRIED.**
- VII. APPROVAL OF ACCOUNT PAYABLE/BILLS: BOARD ACTION:** Motion by Trustee Kacos, supported by Trustee Cameront to pay the bills in the amount of \$16,467.03.  
**MOTION CARRIED.**
- VIII. TREASURER'S REPORT:** Independent Bank met with the Treasurer and staff and it was decided to move the current Money Market account in Water Fund to the ICS account for more interest and eventually to combine maturing CD's into a CDARS account as both the ICS and CDARS accounts are insured for 1.6 million as opposed to the FDIC \$250,000 limit on CD's and Money Market accounts.
- IX. RECOGNITION OF GUESTS IN ATTENDANCE:** Gary Bennett
- X. PUBLIC COMMENTS:** None
- XI. COMMITTEE REPORTS:**
- 1. Street Committee:**
    - i. Alley Resolution: Paperwork will be ready for the Public Hearing in March
  - 2. Cemetery Committee:** None
  - 3. Fire & Safety Committee:**
    - i. Another bill for the original amount of the generator for the fire station was received. Board requested a letter to be sent back asking for documentation of the reason for the amount charged.
  - 4. Finance Committee:** None
  - 5. Ordinance Committee:** None
  - 6. Parks & Recreation Committee:** None
  - 7. Personnel Committee:** Both employees have met their 90 day probation period. President Hyland and Trustee Parker are to meet with them for review. Allowance for personal cellphone use was discussed.
  - 8. Water & Sewer Committee:** None
- XII. BUSINESS TO DISCUSS:** None
- XIII. TABLED ITEMS:** None
- XIV. DPW REPORT:** as presented
- XV. CORRESPONDENCE:** Letter received from Roadway Service saying they were discontinuing business.
- XVI. MEMBER COMMENTS:**  
**Anthony:** absent  
**Cameron:** Ask lawyer about the liability for shoveling sidewalks in reference to bus driver complaint.  
**Kacos:** Question about follow-up from Tranquility Fields  
**Parker:** absent  
**Stewart:** none

**VanderWerff:** none

**Craft:** none

**Newman:** absent

**Hyland:** Discussed need to commit part of General Fund balance to Water/Street Project.

**BOARD ACTION:** Motion by Trustee Kacos, supported by Trustee Stewart to commit \$125,000 of General Fund fund balance to the Water/Street project.

**Roll Call Vote:**

Yeas: Trustees VanderWerff, Kacos, Stewart, Cameron and President Hyland

Nays: none

Absent: Trustees Anthony, Parker

**MOTION CARRIED**

**XVII. ADJOURNMENT:**

**BOARD ACTION:** Motion by Trustee Stewart, supported by Trustee Cameron to adjourn at 7:59 PM

**MOTION CARRIED**

Meeting adjourned 7:58 PM

Respectfully submitted by: Susan Craft Muir Village Clerk