

MUIR VILLAGE COUNCIL

President

Douglas Hyland

President Pro-Tem

Laura Stewart

Trustees

Jessica Anthony

Jeremy Cameron

Jason Herbstreith

Derek Kacos

Dan Parker

Treasurer

Jim Newman

Clerk

Susan Craft

DPW Employees

Cody Cooper

Brian Stout

December 11, 2018 Regular Meeting

- I. **CALL TO ORDER:** The Muir Village Council met Tuesday, December 11, 2018. Regular meeting called to order at 7:00 pm. by President Doug Hyland.
- II. **PLEDGE OF ALLEGIANCE:** The meeting was opened with the pledge of allegiance to the flag.
- III. **ROLL CALL AND ESTABLISHMENT OF QUORUM:** Roll was called and a quorum reported.
PRESENT: President Doug Hyland, Trustees: Jason Herbstreith, Derek Kacos, Laura Stewart
ABSENT: Jessica Anthony
VILLAGE PERSONNEL PRESENT: Clerk Susan Craft, Treasurer Jim Newman
- IV. **APPOINTMENT OF COUNCIL MEMBERS: BOARD ACTION:** Motion by Trustee Stewart, supported by Trustee Kacos to appoint Jeremy Cameron to fill the remaining two years of a four-year trustee term ending 2020 and Dan Parker to fill a Trustee term ending in 2022, both seats needing to be elected in 2020.
Roll Call Vote:
Ayes: Trustee Herbstreith, Trustee Kacos, Trustee Stewart, President Hyland
Nays: none
Absent: Trustee Anthony
MOTION CARRIED
- V. **APPROVAL OF AGENDA: BOARD ACTION:** Motion by Trustee Kacos, supported by Trustee Stewart, to approve the agenda.
MOTION CARRIED
- V. **APPROVAL OF MINUTES: BOARD ACTION:** Motion by Trustee Herbstreith, supported by Trustee Stewart, to approve the minutes of the November 13, 2018 regular meeting.
MOTION CARRIED.
- VI. **APPROVAL OF ACCOUNT PAYABLE/BILLS: BOARD ACTION:** Motion by Trustee Stewart, supported by Trustee Kacos to approve the Disbursements and Accounts Payable in amount of \$ \$53,102.26.
MOTION CARRIED.
- VII. **TREASURER'S REPORT:** as written supplemented with information on the new interest bearing checking account.
- VIII. **RECOGNITION OF GUESTS IN ATTENDANCE:** Patricia Garber from Representative Julie Calley's office, Gary Bennett, Ron Bennett
- IX. **PUBLIC COMMENTS:** Patricia Garber gave a Legislative Update to the Board. Questions were asked and Ms. Garber is to get back with council on the answers.
- X. **COMMITTEE REPORTS:**
 1. **Street Committee:** Muir Plain Street project is on the books for 2022 at the Rural Task Force
 2. **Cemetery Committee: BOARD ACTION:** Motion by Trustee Stewart, supported by Trustee Cameron to appoint Cody Cooper as the Sexton of the Oakwood Cemetery.

Roll Call Vote:

Ayes: Trustee Cameron, Trustee Herbstreith, Trustee Kacos, Trustee Stewart, President Hyland

Nays: none

Absent: Trustee Anthony, Trustee Parker

MOTION CARRIED

3. **Fire & Safety Committee:** Trustee Cameron to check on Fire Department fuel use
4. **Finance Committee:** none
5. **Ordinance Committee:** Trustee Kacos has a list of residents who will receive tickets. He will be checking on the Lyons Ordinance for a timeline for violators and is still working on the building ordinance.
6. **Parks & Recreation Committee:** Discussion was held regarding a Christmas tree for town and along the trail
7. **Personnel Committee:** **BOARD ACTION:** Motion by Trustee Stewart, supported by Trustee Cameron to hire Brian Stout at Step 5 on the DPW Worker pay scale and review in 90 days. **MOTION CARRIED**
8. **Water & Sewer Committee:** none

XI. BUSINESS TO DISCUSS: Snow Removal Contracts:

BOARD ACTION: Motion by Trustee Kacos, supported by Trustee Cameron to raise contract rates by 10% over the existing rate for the Post Office and Fred Haight, from \$40 per occurrence to \$44 per occurrence and to increase Marsh Ridge from \$135 to \$150 contingent upon Marsh Ridge fixing the potholes in their roads. **MOTION CARRIED**

Leaf Vac: Discussion was held regarding how to handle leaves next year. Thomas Lawncare was hired for two days at a cost of \$3,700 this year because of lack of DPW staff and equipment breakdowns. Discussion was held regarding Thomas' interest in purchasing the leaf vac. President Hyland is to research options.

XII. TABLED ITEMS:

1. Generator for Lift Station- Tabled
2. Low/Mod Income Survey – Representative Calley's office is to get back with Muir on this item.
3. Grant status – Rec Grant
4. Building Ordinance- tabled

BOARD ACTION: Motion by Trustee Kacos, supported by Trustee Cameron to remove items 1. Generator and 3. Grant Status from the Tabled Items. **MOTION CARRIED**

XIII. DPW REPORT: as presented with permission granted for attendance at Operator's Day in February

BOARD ACTION: Motion by Trustee Stewart, supported by Trustee Cameron to send Susan Craft to Operator's Day on February 5th and 6th, 2019 and Cody Cooper and Brian Stout, February 5, 2019. **MOTION CARRIED**

BOARD ACTION: Motion by Trustee Herbstreith, supported by Trustee Cameron to increase the Capital Outlay budget in General Fund from 0 to \$20,000. **MOTION CARRIED**

XIV. CORRESPONDENCE:

1. **Resolution and contract from MDOT for sign placement:**
Tabled until January 2019

2. **Agreement from Ionia County Road Commission for chip seal 2019:**

BOARD ACTION: Motion by Trustee Kacos, supported by Trustee Herbstreith to approve the agreement with the Ionia County Road Commission for \$33,200 of chip seal for Ionia Street from M21 to Prairie to Muir Village limit. **MOTION CARRIED**

XV. MEMBER COMMENTS:

Anthony: absent

Cameron: none.

Herbstreith: Thank you for extra work during staff turnover

Kacos: none

Parker: absent

Stewart: Thank you to everyone who has pitched in to help. Suggested Christmas Trees on the trail next year

Craft: none

Newman: none

Hyland: Thank you to staff for extra work. Suggestions of wild flowers along the trail next year and a field of tulips

XVI. ADJOURNMENT:

BOARD ACTION: Motion by Trustee Cameron, supported by Trustee Stewart to adjourn at 8:35 PM

Motion Carried

Meeting adjourned 8:35 PM

Respectfully submitted by: Susan Craft Muir Village Clerk